



**THE EXPEDITING MANAGEMENT ASSOCIATION, INC.
THIRTY-FIFTH ANNUAL WORKSHOP/CONFERENCE**

Expediting – The Art of Managing Balance

**November 11th to 16th, 2011
Crowne Plaza Houston Downtown
Houston, TX**

Name:		Company:	
Address:			
Daytime Phone:	Mobile:	Email:	

WORKSHOP / CONFERENCE REGISTRATION FEES

EMA Members (Per Person)			
Early Bird Rate – Full Conference (Registration must be received by October 1, 2011)	\$375. US/CDN		<input type="checkbox"/>
Full Conference (After October 1, 2011)	\$450. US/CDN		<input type="checkbox"/>
One-day Rate	\$250. US/CDN		<input type="checkbox"/>
Tuesday Rate with Awards Banquet (November 15, 2011)	\$300. US/CDN		<input type="checkbox"/>
Spouse / Guest	\$175. US/CDN		<input type="checkbox"/>
Special Retiree Rate	\$275. US/CDN		<input type="checkbox"/>
Non-Members (Per Person)			
Full Conference	\$550. US/CDN		<input type="checkbox"/>
One-day Rate	\$350. US/CDN		<input type="checkbox"/>
Tuesday Rate with Awards Banquet (November 15, 2011)	\$400. US/CDN		<input type="checkbox"/>
Spouse / Guest	\$225. US/CDN		<input type="checkbox"/>
Additional Training Options (Basic – 11-Nov-2011 / Advanced – 12-Nov-2011)			
EMA Basic Training Course (A-98)	in conjunction with conference	\$225. US/CDN*	<input type="checkbox"/>
	Training only	\$250. US/CDN*	<input type="checkbox"/>
EMA Advanced Training Course (B-99)	in conjunction with conference	\$225. US/CDN*	<input type="checkbox"/>
	Training only	\$250. US/CDN*	<input type="checkbox"/>
(*EMA members would apply a 20% discount to any additional training cost)	- \$. US/CDN	<input type="checkbox"/>
TOTAL AMOUNT ENCLOSED:	\$. US/CDN	

Registration for the full conference includes the Saturday evening reception, the Sunday social activity, continental breakfast & lunch on Monday and Tuesday, and the Awards Banquet Tuesday evening.

One-day registration includes continental breakfast and lunch.

Spouse / Guest registration includes the Saturday evening reception, the Sunday social activity and dinner, and the Awards Banquet.

Registration: Return this form with your check or money order payable to The Expediting Management Association, Inc., and mail to: Greater Houston Expediting Management Association

Attention: Jocelyn Kocab
19007 Panther Peak
Spring, TX 77388 USA

Cancellation Policy: A full refund (100%) will be given if cancellation is received by Tuesday, 11-Oct-2011. After this date, it is non-refundable as final numbers need to be confirmed with the hotel. Cancellations should be notified to:

conference@expedite.org

Conference Accommodations: Hotel Accommodations should be booked directly with the Crowne Plaza Houston Downtown. When booking, identify yourself as an attendee of the Expediting Management Association Workshop / Conference. A block of rooms has been reserved for the attendees; please call 1-800-864-8165 to book your room. Conference Room Rate is: \$139.00 USD/night (plus any applicable taxes and fees such as parking), single or double occupancy. You may make a reservation by using the following link: Expediting Management Association (Click or Ctrl-Click on hyperlink) or you may contact the Reservation Supervisor, Victor Barrera by email at vbarrera@cpdowntown.com or by phone 713-495-7834.

C.E.M. Examination: Applicants wishing to take the C.E.M. Examination should contact Jocelyn Kocab, C.E.M., Professional Development Chairman, at 281-820-8066 x110 or email ProD@Expedite.org.